



CRESTON PET ADOPTION AND WELFARE SOCIETY

2805 Lower Wynnndel Rd. Creston BC V0B 1G8

Phone: 250-428-7297

Email: pets@pawscreston.ca Web: pawscreston.ca

VOLUNTEER APPLICATION

To become a volunteer your membership dues must be up to date. If you're not a member, please download or ask for the **Member/Volunteer Application**.

If you're interested in fostering, please ask for the **Foster Care General Application**.

Name: _____ Date: _____

Phone: _____ Email: _____

Address: _____

Emergency name & contact number: _____

Do you have health concerns that could be an issue during your shift? No

Yes _____

DAYS AVAILABLE

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Shelter Hours are 10 am–3 pm

Office (e.g., filing, telephone, record keeping, data entry)

ANIMAL CARE

Cats **Dogs**

Wake Up (7 am) **Tuck In** (7 pm) **Both** (Requires training for both cats & dogs)

ADDITIONAL ANIMAL CARE

After-Hours Animal Pick Up Dog walking Animal socializing Grooming & nails

Other? _____

AREAS OF INTEREST

- Fundraising:** Bake Sales Baking Tend table
 Annual Fundraiser Ticket Sales Raffles/Silent Auction
 Set up/decorating Clean up Distributing posters & flyers
 Grant Search and Applications
 Other fundraising ideas? _____

- Shelter Work:** Indoor maintenance Grounds maintenance
 Errands (food, supplies, etc.) Animal transport (e.g., vet runs, SPCA)
 Sewing or laundry Shelter animal photographs

Disaster emergency response and/or evacuation

Can you take in an animal(s) in case of a community emergency? Yes No

What kind(s) of animals could you take in? _____

How many? _____

Do you have a trailer that can transport livestock, fowl, or hobby farm animals?

Yes No

- Programs:** Present PAWS Education and/or Therapy Pet program in local schools and community groups Yes No

Do you have a certified Therapy Pet? Yes No

Do you have professional animal training experience? Yes No

Do you have other skills you can offer? _____

Comments? _____

- *Volunteers are encouraged to attend the 5 general meetings held during the year.*
- *We ask that you attend the Annual General Meeting held the third Thursday in March each year.*

VOLUNTEER AGREEMENT

As a PAWS volunteer, I will read and follow the Policy and Procedures handbooks that apply to the areas of my volunteer experience at the Creston Pet Adoption and Welfare Society (PAWS).

I agree that:

- any abuse of shelter animals (PAWS pets), including but not limited to striking, yelling, throwing/tossing a PAWS pet, or throwing an object at a PAWS pet is cause for immediate dismissal
- I will use positive methods when interacting with PAWS pets
- I will work within my limits with the animals and other activities
- I am responsible for myself and my performance
- I will keep my work area safe for myself, visitors, other volunteers, and PAWS pets

I agree that I will:

- comply with PAWS policies and procedures
- speak to the director in charge of the area in question for clarification and direction if I don't understand, or if I'm not willing or able to comply with any of the policies/procedures
- protect the reputation of PAWS and maintain a good public image
- act professionally and respectfully toward the public and other volunteers
- accept supervision and direction from the director in charge of the area in question or direction from the Office volunteer or manager
- notify the appropriate director or the office volunteer of an unsafe environment

Guest Volunteers

If I bring anyone with me on shift as a guest volunteer, I will ensure that the guest volunteer:

- has an up-to-date tetanus vaccination (within the last 10 years)
- is at least 19 years old (if the volunteer is younger, I will speak with the Office Manager)
- signs the volunteer sign-in sheet
- doesn't work alone with the animals—I will be with the guest at all times

Initial

LIABILITY WAIVER

I am fully aware of the risks of handling animals and otherwise volunteering with PAWS. I fully accept these risks.

I waive any rights to any action I may have against PAWS and release PAWS from all claims, costs, and demands arising out of or in connection with my volunteering.

Initial

CONFIDENTIALITY AND PRIVACY AGREEMENT

I agree to respect the confidentiality and privacy of personal information received and collected by PAWS as follows:

- all personal information received and collected by PAWS
- personal information received and collected by PAWS about volunteers, employees, directors, members, and the public that:
 - surrender animals to PAWS
 - have animals held by PAWS in emergency situations
 - are potential or actual adopters or foster caregivers
 - alert PAWS about cases of cruelty or neglect
 - report strays to PAWS or reclaim strays from PAWS

Breaches of confidentiality can happen by:

- discussing confidential matters within the hearing of non-shelter people
- leaving confidential information where it may be seen
- disclosing information about on-going cruelty investigations
- disclosing information about animals being held for members of the public in emergency situations

Exceptions to the Privacy and Confidentiality Policy may occur:

- in limited circumstances (e.g., SPCA cruelty investigations and RCMP investigations)
- when approved by special motion of the Board of Directors

Signature

Date

PAWS Representative

Date